



HOME OF THE  
GOLDEN EAGLES

GALWAY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**MINUTES**

Thursday, December 6, 2018

Executive Session 6:00 PM

Regular Session 6:30 PM

**MEETING CALLED TO ORDER**

The Meeting was called to order by Jay Anderson, Board of Education President, at 6:35 PM in the High School Library.

**EXECUTIVE SESSION**

Motion Stacey Caruso-Sharpe, Second Linda Jackowski

To enter Executive Session at 6:00 PM for Specific Personnel Matters.

All voted Aye to approve the Motion. Motion Passed 6-Yes 0-No

**REGULAR SESSION**

Motion Linda Jackowski, Second Stacey Caruso-Sharpe

To return to regular session at 6:30 PM in the High School Library

All voted aye to approve the Motion. Motion approved 6-Yes 0 -No

**PLEDGE OF ALLEGIANCE** – was recited.

**ADDITIONS/REVISIONS TO THE AGENDA** – were noted

**PUBLIC COMMENT ON AGENDA ITEMS** - none

**BOARD MEMBERS PRESENT** – Jay Anderson, Dennis Schaperjahn, Linda Jackowski, Michelle Bombard, Stacey Caruso-Sharpe and Joan Slagle

**BOARD MEMBERS ABSENT** - none

**OTHERS PRESENT**

Brita Donovan, Superintendent of Schools; Robert Bonaker, Interim Business Administrator; Courtney Sayward, Director of Curriculum, Technology and Assessment; Michelle McDougall, Elementary School Principal, Jennifer Hall, Director of Pupil Services; Michael Miller, Jr./Sr. High School Principal; Nathan Kocak, Dean of Students; Employees and Community Members.

## SUPERINTENDENT'S REPORT

Mrs. Donovan presented the Board with a 2018-2019 Junior/Senior High School Handbook which outlines requirements for graduation and course descriptions. The Handbook is in the beginning stages and there will be updates and changes in the future. She noted this is a great tool for younger students and parents who may be considering changing school districts.

## PRESENTATIONS

- Mrs. Donovan and Mrs. McDougall presented data to the Board on the Pre-K Program and requested direction from the Board on how they wish them to move forward so the program can be implemented at Galway Central School District for the 2019-2020 school year. Board Members agreed they would like Mrs. Donovan and Mrs. McDougall to move forward to continue research on this and present their findings to the Board. A motion to continue to do research was made by Stacey Caruso-Sharpe and seconded by Linda Jackowski and was voted on and passed 6-Yes and 0-No.
- Courtney Sayward, Director of Curriculum, Technology and Assessment reported that the first week of December is Computer Science week. The 1<sup>st</sup> Annual "Hour of Code" took place at the school on Wednesday, December 5, 2018 and was a huge success and she cannot wait until the next one. Robotics teaches students core engineering concepts, problem-solving skills, and leadership principles. It helps students to discover and develop a passion for technology, engineering and science and is directly linked to the growing number of students who pursue careers in these fields.
- Michael Miller, Jr./Sr. High School Principal presented information the Board requested at the meeting on November 8, 2018 with regard to the P-Tech program. Additional information regarding transportation costs will be forwarded to the Board and placed on the Agenda for the January Board meeting.
- A Fall Athletics Presentation was given by Nathan Kocak, Athletic Director. An overview of each of the sports teams took place. Highlights were shown of how well our teams are doing where students are excelling in sports and doing so without compromising their studies by exhibiting excellent grades. The District is very proud of our students and their outstanding accomplishments.
- Michael Miller, Jr./Sr. High School Principal and Michelle McDougall, Elementary School Principal gave a report on the Spanish program pathway. The Board would like additional information on implementing additional class time for Spanish 6<sup>th</sup> grade and Spanish everyday for 7<sup>th</sup> grade without compromising other classes needed. They would also like costs for additional personnel should the above be implemented. Sue Peters, Spanish Department Head provided the Board with some additional information regarding the Spanish programs.
- Robert Bonaker, Interim Business Administrator gave a brief report on the school's financial position and factors impacting future budgets. At the January Board of Education meeting he will be presenting the Long-Range Financial Forecast.
- Board members Joan Slagle and Stacey Caruso-Sharpe reported on the recent NYSSBA Annual Convention she attended and encouraged others to attend in the future.

**PERSONNEL**

**1. Motion Linda Jackowski, Second Dennis Schaperjahn**

Approve the four year probationary appointment of Johnna L. Mitola as a Kindergarten Teacher effective January 7, 2019 to January 7, 2023 in the tenure area of Kindergarten at Step M1 of the GTA Salary Schedule - \$46,013/year.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

**APPROVAL OF CONSENT AGENDA**

Motion Michelle Bombard, Second Stacey Caruso-Sharpe to accept the following Consent Agenda:

CONSENT AGENDA			
<b>FINANCIAL REPORTS/BOARD MEETING MINUTES</b>			
November 8, 2018	Board Meeting Minutes		
November 13, 2018	Board Meeting Minutes		
October 2018	District Treasurer's Report		
October 2018	Student Activity Account		
<b>CSE/CPSE RECOMMENDATIONS</b>			
Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 7171, 7154, 7155, 3485, 5043, 6023, 6533, 6997, 6998, 6001 and 6877.			
<b>RESIGNATIONS/OTHER</b>			
<b>APPOINTMENTS</b>			
NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Jeannine Yates	<u>Rescind Appointment:</u> Purchasing Agent		11/20/18
James Wright	Modified Wrestling Coach/Winter Modified Level A1	\$1,827	11/16/18
Neil LaMare	Volunteer Basketball Coach	-	11/26/18
Ronald J. Duma	Bus Monitor	Minimum Wage	11/27/18
Authorize Superintendent Donovan to sign change orders up to \$35,000 on the Capital Project effective 11/5/18 to 11/30/2018.			

The field trip to MetLife Stadium for the business students which was scheduled for November 27 was rescheduled until March 2019 due to inclement weather.			
Approve a co-curricular position of an Elementary Chaperone for Ski Club for the 2018/2019 school year at a rate of \$25 per hour. This position is necessary for the safety of the children as there are 40 children and currently only one chaperone.			

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

**NEW BUSINESS**

1. Superintendent Donovan recommended that the probationary appointment of Frank Ferraro as School Business Administrator be discontinued; effective January 6, 2019, and further recommended the continuation of his administrative leave, pending termination.

2. **Motion Dennis Schaperjahn, Second Michelle Bombard**

**BE IT RESOLVED**, that the Board of Education of the Galway Central School District votes to accept the recommendation of the Superintendent of Schools that the probationary appointment of Frank Ferraro be discontinued. The Board directs the Superintendent to notify Mr. Ferraro of the effective date of his termination. In addition, the Board approves the extension of Mr. Ferraro's administrative leave, until the effective date of the termination.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

3. 1st Reading of the following Policies and Regulations:

- 8800 School District Compliance with Copyright Law
- 8800 Energy Management
- 9000 Personnel Goals
- 9120.1 Conflict of Interest

4. **Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn**

Approve the resolution to accept Corrective Action Plans/Independent Audit Reports for the 2016/2017 and 2017/2018 school year.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

5. **Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn**

Approve the resolution authorizing transfer of appropriations/funding for radio communications.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

6. **Motion Dennis Schaperjahn, Second Michelle Bombard**

Approve the resolution of the 2018/2019 school tax collector's report.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

**7. Motion Linda Jackowski, Second Dennis Schaperjahn**

Approve the Galway Varsity Wrestling team trip to Wappingers Central School District in Wappingers Fall, New York on January 4, 2019 to January 5, 2019 to attend a 2 day tournament.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

**8. Motion Michelle Bombard, Second Stacey Caruso-Sharpe**

Approve the Galway Varsity Wrestling team trip to Vernon, Verona, Sherrill High School in Verona, New York on January 12, 2018 to attend a one day tournament.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

**9. Motion Stacey Caruso-Sharpe, Second Michelle Bombard**

Approve the resolution for 2018-2019 Budget Amendment.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

**10. Motion Dennis Schperjahn, Second Linda Jackowski**

Approve the Capital Project Change Order resolution.

All voted aye to approve the Motion. Motion passed. 6- Yes 0-No

**UNFINISHED BUSINESS** – items will be added for the next meeting in January.

**COMMITTEE REPORTS**

- Safety Committee recently met and conducted a risk assessment regarding safety issues which could impact the school.
- Finance Committee requested some information from Robert Bonaker, our interim Business Administrator, who will provide the information at the next Finance meeting on December 18.
- Facilities Committee was informed at their meeting that 32,734 hours of work had been done so far since the start of the capital project. 80% of the acoustic tile will have been replaced by 2019 and the auditorium will be done January 20, 2019 and will be able to be used in spring.

**PUBLIC COMMENT**

- Terry Ostrander presented Girl Scout Madison DesPres with 48 backpacks on behalf of the foundation and SEFCU to be used for her backpack program.
- Vicki Weaver met with Senator James Tedisco and two of his lawmakers with regard to a new school bus safety law, Senate Bill 518b, which if passed will hold a \$250 fine and will be a non-moving violation. She will be reaching out to other school district Transportation Supervisors to rally for this bill to be passed.

**BOARD MEMBER COMMENTS**

The Board welcomed our new Interim Business Administrator Robert Bonaker and thanked him for helping the Galway School District on several issues. Mr. Bonaker thanked everyone for their generous hospitality and looks forward to helping the school.

**ADJOURNMENT**

Meeting adjourned at 9:25 PM.

Respectfully submitted,

*Linda M. Dumblewski*

Linda M. Dumblewski  
District Clerk

# RESOLUTION

## 2018/2019 Tax Collector's Report

**WHEREAS**, the District Tax Collector is charged with reporting the status of the collection of the yearly tax levy, and

**WHEREAS**, the Board of Education has reviewed the subject report and recommends its' approval,

**NOW, THEREFORE, BE IT RESOLVED**, that the 2018/2019 Tax Collector's Report is hereby approved.

December 6, 2018



**BOARD OF EDUCATION  
GALWAY CENTRAL SCHOOL DISTRICT  
RESOLUTION FOR 2018-19 BUDGET AMENDMENT**

**WHEREAS**, Galway Central School District is in receipt of additional state aid in the form of a grant-in-aid, which will require an amendment to the revenues and appropriations of the 2018-19 General Fund operating budget, and

**WHEREAS**, such amendment requires an increase in revenues of \$2,000 and an increase in appropriations of \$2,000, to reflect an additional apportionment from the State Budget for 2018-19, as provided through the auspices of the New York State Senate,

**BE IT HEREBY RESOLVED**, that the Board of Education of Galway Central School District authorizes and directs an amendment to the general appropriations of the Galway Central School District for the fiscal year 2018-2019; an act to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Galway Central School District, and

**FURTHER RESOLVED** that the total revenues and appropriated fund balance estimated to be available for appropriations in the General Fund operating budget of the Galway Central School District for the fiscal year 2018-19 be as follows:

**TOTAL REVENUE: \$21,502,928**

This reflects the increase of \$2,000 and is to be recorded to revenue account: A.3289

, and

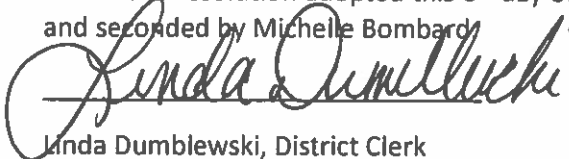
**FURTHER RESOLVED**, that \$2,000 of the total available to appropriate in the General Fund operating budget is hereby appropriated in the amounts and for the purposes set forth below.

**TOTAL APPROPRIATIONS: \$21,502,928**

To support capital project activities (band room doors) and is to be recorded to account: A.9950.900-00-0000

Yes- 6                  No-0                  Abstain \_\_\_                  Result -Passed

The above resolution adopted this 6<sup>th</sup> day of December, 2018 upon the motion of Stacey Caruso-Sharpe, and seconded by Michelle Bombardieri,

  
Linda Dumblewski, District Clerk

(seal)





# Galway Central School District

## Board of Education

### RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS – FUNDING FOR RADIO COMMUNICATIONS

WHEREAS, there is a need to reclassify account codes to provide for the necessary purchase of radio communications equipment, and

WHEREAS, there will be no change to the bottom line of the 2018-19 budget for the transactions, if approved by the Board, and

WHEREAS, the purpose is to finance the needed upgrade of the radio communications system from analog to digital equipment for improved broadcast access and coverage, and

WHEREAS, it has been determined that the communications upgrade is vital to the promotion of student and staff safety,

NOW, THEREFORE BE IT HEREBY RESOLVED that the Galway Central School District Board of Education does authorize and direct the reallocation of budgeted appropriations in the 2018-19 General Fund Budget, as follows:

<u>Purpose:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<u>Radio Communications System</u>	A.9040.800.00.0000		\$22,000
	Workers' Compensation	A.1621.200.08.0000	
		Maintenance-Equip.	\$22,000

Yes-6      No-0      Abstain \_\_\_      Result - Passed

The above resolution adopted this 6th day of December, 2018 upon the motion of Stacey Caruso-Sharpe, and seconded by Dennis Schaperjahn.



Linda Dumblewski,  
District Clerk

(seal)



# Galway Central School District

## Board of Education

### **Resolution to Accept Corrective Action Plans – Independent Audit Reports**

WHEREAS, the independent audits of the Galway Central School District's 2016-17 and 2017-18 school year finances were conducted and completed by the independent accounting firm, West & Company CPAs, PC, and

WHEREAS, it is incumbent on the District to take appropriate actions to address any concerns reported by the audit firm,

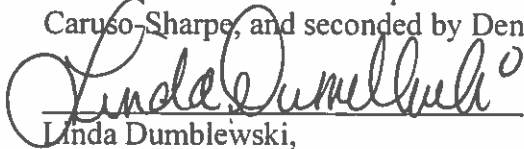
NOW THEREFORE BE IT RESOLVED, that the Board of Education of Galway Central School District does hereby authorize and direct any necessary actions to address said independent audit reports for the 2016-17 and the 2017-18 school fiscal years, and

FURTHER RESOLVED, that the Board of Education does hereby authorize and direct the District Clerk to make such independent audit reports available as a public record, for inspection by all interested persons, and

FURTHER RESOLVED, that the Board of Education pursuant to §35 of the New York State General Municipal Law, has prepared corrective action plans to address the reports of West & Company CPAs, PC, as are attached to this resolution, and shall file such plans in the District Clerk's office as a public record for inspection by all interested persons.

Yes-6          No-0          Abstain \_\_\_          Result-Passed

The above resolution adopted this 6th day of December, 2018 upon the motion of Stacey-Caruso-Sharpe, and seconded by Dennis Schaperjahn.

  
Linda Dumblewski,  
District Clerk

(seal)



**Galway Central School District**  
**Board of Education**

**Resolution to Approve Capital Project Change Order**  
**for**  
**Redesigned Storm Water Detention System**

WHEREAS, there is a need for a change order for work being performed by the site improvement contractor due to the installation of a revised storm water detention system regarding new parking areas and bus lanes on the Galway CSD campus, and

WHEREAS, the project architect and construction manager have prepared the necessary documentation, and

WHEREAS, this required change order must be approved by the Board of Education as the change order amount exceeds the \$35,000 threshold for approval by the Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of Galway Central School District does hereby authorize and direct the approval of a change order to the ongoing capital project, as follows:

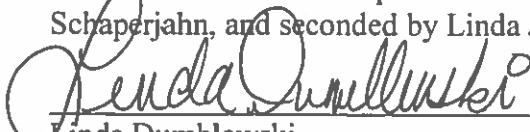
Increase contract of:

HMA Contracting Corp.  
P. O. Box 151  
1 Brickyard Road  
Mechanicville, NY 12118

Current Contract Amount:	\$2,704,000
Amount of Change Order:	<u>\$ 74,449</u>
New Contract Amount:	\$2,778,449

Yes -6      No-0      Abstain \_\_\_      Result-Passed

The above resolution adopted this 6th day of December 2018 upon the motion of Dennis Schaperjahn, and seconded by Linda Jackowski.

  
Linda Dumblewski,  
District Clerk

(seal)

